<table>
<thead>
<tr>
<th>Description</th>
<th>Williams County Commissioners Special Session #20</th>
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</thead>
<tbody>
<tr>
<td>Date</td>
<td>Wednesday, March 18, 2020</td>
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<tr>
<td>Location</td>
<td>Commissioners Session Room, One Courthouse Square, 4th Floor, Bryan, Ohio 43506</td>
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<tr>
<td>Present</td>
<td>Commissioners: Lewis D. Hilkert, Brian A. Davis &amp; Terry N. Rummel</td>
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<tr>
<td>Time</td>
<td>Speaker</td>
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<td>8:00:38 AM</td>
<td>Ron, just so you are aware that members of the Board can participate by teleconference and vote for this emergency. Since Brian is sick and had a fever last night. Ron, so we are all in favor of that. TR: Amen.</td>
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<td>8:00:55 AM</td>
<td>LH Ok we are in Special Session do we have a motion to enter Executive Session?</td>
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<td>8:01:05 AM</td>
<td>TR: Yes, I would like to make a Motion that we go into Executive Session under 121.22(G)(1) to consider the appointment of a person and with that I would like to leave our Prosecutor, Katie Hartman; Assistant Prosecutor, Stacy Stiriz; and our Clerk, Anne Retcher; LH: Second; Roll Call: LH: Yes; BD: Yes; TR: Yes; Motion Carried.</td>
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<td>8:13:32 AM</td>
<td>LH Good Morning, we are in Special Session in regards to the accepting the resignation from our current Sheriff and we will also be appointing a new Sheriff. We are coming out of Executive Session WITH ACTION.</td>
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<td>8:14:01 AM</td>
<td>LH Do I have a motion to accept the Sheriff's Resignation?</td>
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<td>8:14:03 AM</td>
<td>Resolution 84 Accepting the Resignation of Williams County Sheriff, Steven M. Towns effective Wednesday, March 18, 2020 at 8:00am; TR: Motion; BD: Second;</td>
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<td>8:14:27 AM</td>
<td>TR Comm Davis is on via phone with us today for this Special Meeting, the Attorney General has this covered on that. Lew do you want to explain that a little bit since we just did this.</td>
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<td>8:14:30 AM</td>
<td>LH Yes, since the COVID-19 issue has happened, when there is an Emergency Session similar to what we are in right now, the Ohio Attorney General on March 13, 2020 stated that we could teleconference meetings and since Mr. Davis had a fever last evening and is still ill this morning he has joined us by speaker phone.</td>
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<td>8:14:56 AM</td>
<td>Roll Call Roll Call for Resolution 84: LH: Yes; BD: Yes; TR: Yes; Motion Carried.</td>
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<td>8:15:21 AM</td>
<td>TR Okay so coming out of Executive Session. There was a lot of conversations about different individuals that we have talked to over the last few days or few hours honestly, since the election was cancelled. We had a plan that we was going to go into place and we were going to appoint the winner of the election so that the voters could select the person that was going to replace Mr. Towns. Unfortunately due to the coronavirus as every knows that election was cancelled or postponed so therefore, Lew would you like to add anything?</td>
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<td>8:15:52 AM</td>
<td>LH I would like to interject that back on February 13th the Commissioners did meet in Executive Session with our Prosecutor, Katie Zartman in regards to what if, the election was going to be close and there needed to be a recount. At that point in time we did start having a discussion who could we appoint to put</td>
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into that position until the citizen of the County was able to select a Sheriff and
it was certified on the ballot. So we did have some discussions starting back
then, and those have continued off and on and on Monday we really had to get
serious about it. Mr. Rummel please continue on.

8:16:37 AM

TR/LH/BD

To continue on with our seriousness of what yesterday looked like was lots of
phone calls to the different candidates each Lew, Brian and I took a group of
people and we just started talking and trying to figure out how we were going
to come up with a Sheriff today that did not influence the election. So, our
primary goal here is, is to not pick someone that was going to influence the
election, this is still a process that we want our citizens to go through and we
know that this race is important to our citizens so therefore through it all and
where we come up with I believe that we selected the perfect candidate. I did
have a conversation with all three Sheriff Candidates yesterday and they all
said that they were 100% behind what we thought was going to the
appointment. Lew is there anything else you would like to add to that before I
make the motion? LH: Mr. Davis do you have any comments? BD: I do not.

8:17:37 AM

Resolution 85

TR: Therefore I would like to make a motion that the Board of Williams County
Commissioners hereby appoint Gary E. Mohre to serve as acting Sheriff for the
Williams County and to perform the duties thereof between and including
March 18, 2020 until such time when a person is appointed Sheriff by the
Central Committee and such person qualifies and takes office; BD: Second;
Roll Call: LH: Yes; BD: Yes; TR: Yes; Motion Carried.

8:18:27 AM

LH/KZ/TR

Is there any other items to come before the Commissioners in this Special
Meeting? KZ: Can I ask if he will accept it? TR: Gary do you accept that?

8:18:29 AM

Gary

Yes I do.

8:18:33 AM

TR

I would like to just add on the record that I had the privilege of growing up
with the Mohre. Mose Mohre mentored me in business and in politics and I am
very very honored and proud to have Randy and Gary here to honor Mose
today.

8:18:57 AM

RECESS

LH: If there are no other comments we will stand in recess.

8:45:57 AM

LH/TR/AR

Okay we are back in session, is there anything else to come before the board
today? TR: I have nothing. AR: I do not have anything more.

8:46:11 AM

ADJOURNED

LH: Hearing nothing we stand adjourned.

WILLIAMS COUNTY COMMISSIONERS

APPROVED:

Lewis D. Hilkert, President Brian A. Davis, Vice-President Terry N. Rummel, Member

ATTEST:

Anne M. Retcher, Clerk

Transcribed Clerk

Minutes – 03/18/2020

VOL 156 PAGE 1020
RESOLUTION 20-0084

COUNTY COMMISSIONERS’ OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
March 18, 2020

In the Matter of
Accepting Resignation of
Williams County Sheriff
Steven M. Towns

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Lewis D. Hilkert,  
Brian A. Davis,  
Terry N. Rummel,  

Commissioner Rummel moved adoption of the following resolution:

WHEREAS, on March 10, 2020, Williams County Sheriff, Seven M. Towns signed the Addendum to Non-Prosecution Agreement which states that Sheriff Towns will resign his position as Williams County Sheriff no later than 8:00 AM on March 18, 2020; therefore

BE IT RESOLVED, by the Board of Williams County Commissioners that we do hereby accept the resignation of Williams County Sheriff, Steven M. Towns effective Wednesday, March 18th, 2020 at 8:00 a.m. His letter of resignation and the Addendum to Non-Prosecution Agreement is attached hereto and made a part thereof and therefore

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Davis seconded the motion.

The vote upon adoption resulted as follows:

Mr. Lewis D. Hilkert,  
Mr. Brian A. Davis,  
Mr. Terry N. Rummel,  

WILLIAMS COUNTY COMMISSIONERS

President of the Board of Commissioners

Vice-Pres of the Board of Commissioners

Member of the Board of Commissioners

Resolution 20-0084
To: Commissioners

03/18/2020

It is with reservations and sadness that I am resigning my position as Sheriff of Williams County on this date at 0759 hrs. as required by documents signed on Feb. 12, 2020 and March 10, 2020.

Sheriff Steve Towns

F I L E D
MAR 18 2020

ANNE RETCHER, CLERK
WILLIAMS COUNTY COMMISSIONERS
March 5, 2020

Mr. Steven M. Towns
4264 County Road 18
Bryan, Ohio 43506

Re: Addendum to Non-Prosecution Agreement – Steven M. Towns

Dear Mr. Towns and counsel,

This letter will serve as an addendum to the Non-Prosecution Agreement previously signed between the undersigned duly appointed Special Prosecuting Attorney of Williams County (“the State”) and Steven M. Towns (“Towns”) on February 12, 2020.

By agreement, the parties agree that Towns will resign his position as Williams County Sheriff no later than 8:00 AM on March 18, 2020 instead of 11:59 PM on March 17, 2020. This amendment to the date and time is the only obligation or prohibition changed by this addendum. All other obligations, prohibitions, and restrictions outlined in the February 12, 2020 Non-Prosecution Agreement remain in full effect.

AGREED AND CONSENTED TO:

[Signature]
Ryan M. Stubenrauch (#0083963)
Special Williams County Prosecuting Attorney

[Signature]
Steven M. Towns

AGREED AND CONSENTED TO:

[Signature]
Hank Schuster (#0084743)
Attorney for Steven M. Towns

03/10/2020

[Signature]
Approve:

[Signature]
Hank Schuster (#0084743)
Attorney for Steven M. Towns

3/16/2020
RESOLUTION 20-0085

COUNTY COMMISSIONERS’ OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
March 18, 2020

In the Matter of
Appointing Acting Sheriff for
Williams County, Ohio

The Board of Williams County Commissioners met in regular session on the above date with the following members present:

Lewis D. Hilker, Yes   Brian A. Davis, Yes   Terry N. Rummel, Yes

Commissioner Rummel moved adoption of the following resolution:

WHEREAS, on March 18, 2020, Resolution 20-0084 was passed accepting the resignation of Williams County Sheriff, Steven M. Towns effective March 18, 2020 at 8am;

WHEREAS, in accordance with the Ohio Revised Code 305.02: Vacancy in county offices filled by election or appointment; (F) The board of county commissioners may appoint a person to hold any of the offices named in division (A) of this section as an acting officer and to perform the duties thereof between the occurrence of the vacancy and the time when the officer appointed by the central committee qualifies and takes the office; and therefore

BE IT RESOLVED, that the Board of Williams County Commissioners hereby appoint Gary E. Mohre to serve as acting Sheriff for Williams County and to perform the duties thereof between and including March 18, 2020 until such time when a person is appointed Sheriff by the Central Committee and such person qualifies and takes office; and

BE IT FURTHER RESOLVED, that it is further found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were so adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Commissioner Davis seconded the motion.
The vote upon adoption resulted as follows:

Mr. Lewis D. Hilkert, \( \text{Yes} \)

Mr. Brian A. Davis, \( \text{Yes} \)

Mr. Terry N. Rummel, \( \text{Yes} \)

WILLIAMS COUNTY COMMISSIONERS

President of the Board of Commissioners

Vice-President of the Board of Commissioners

Member of the Board of Commissioners